



**GOVERNMENT OF TAMIL NADU – DEPARTMENT OF GOVERNMENT EXAMINATIONS  
CHENNAI – 600 006,  
APPLICATION FOR ADMISSION TO HR. SEC. (+2) PUBLIC EXAMINATION MARCH / SEPTEMBER 200**

For Office Use:  Sl. No.  Reg. No.  Group Code:	Affix here candidate's recent passport size photo.  <b>For the attention of Candidates (HP Type)</b>  The Photo affixed in the application as well as in the Hall Ticket should be attested only by the Head of the School last studied or by the Head of the school nearer to Candidate's residence and not by anyone else.
Examination Centre-cum-distribution centre (Hall Ticket and mark certificate will be issued here only)	<i>Signature of the attesting Officer. Designation and office seal.</i>  <i>Signature of the Candidate to be signed before the Attesting Officer</i>
Higher Secondary School	

Candidates should fill all the items in their own hand writing; candidates should read the instructions carefully before filling

(1) Name

(2) Sex: M   
F

(3) Classification : <table border="1" style="display: inline-table; margin-left: 20px;"> <tr><td>OC</td><td>SC</td><td>ST</td><td>MB</td><td>OB</td></tr> <tr><td> </td><td> </td><td> </td><td> </td><td> </td></tr> </table>	OC	SC	ST	MB	OB						(4) Date of Birth: <table border="1" style="display: inline-table; margin-left: 20px;"> <tr><td>Date</td><td>Month</td><td>Year</td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	Date	Month	Year			
OC	SC	ST	MB	OB													
Date	Month	Year															
(a) Nationality <input style="width: 60px;" type="text"/> (b) Religion <input style="width: 60px;" type="text"/>	(a) Age: <table border="1" style="display: inline-table; margin-left: 20px;"> <tr><td>Y</td><td>M</td><td>D</td></tr> <tr><td> </td><td> </td><td> </td></tr> </table>	Y	M	D													
Y	M	D															
(5) Father's Name: <input style="width: 200px; height: 25px;" type="text"/>	(6) Candidate's Full Residential Address: <div style="margin-left: 20px;"> <input style="width: 250px; height: 15px;" type="text"/>  <input style="width: 250px; height: 15px;" type="text"/>  <input style="width: 250px; height: 15px;" type="text"/>  <input style="width: 250px; height: 15px;" type="text"/> </div>																
(7) Specify the particulars of Original S.S.L.C (x Std). <b>Mark Certificate or any other equivalent Examination Certificate enclosed along with application.</b>	Pin Code: <input style="width: 60px;" type="text"/>																

Register No.	Session	Year	Sl.No. of Mark Certificate
1.			
2.			
3.			
4.			

**ENCLOSE ONLY ORIGINAL MARK CERTIFICATE:**

8. EXAMINATION FEE REMITTANCE PARTICULARS: (Amount to be remitted Rs.187)													
Mofussil candidates		Chennai City Candidates											
Chalan No. _____	D.D.No. & Date	Name of the Bank/Branch	Value Rs.										
Date of Remittance: _____													
Name of Treasury : _____													
<p>9. SUBJECTS NOW APPEARING :</p> <p>Entries should be made against all 3 parts</p> <p>(a) Specify in the box the name of the language appearing for (viz). Tamil / Telugu / Malayalam/ Kannada / Urdu / Hindi / Gujarathi / Sanskrit / Arabic / Persian / French / German.</p> <p>(b) Part III-Optionals-General Education Non-practical subjects.</p> <p>(Permissible media being Tamil, Telugu, Malayalam, Kannada, Urdu &amp; English for writing optional subjects)</p>		<p>(a) Part I – Language <input type="text"/></p> <p>(b) Part II <input type="text" value="English"/></p> <p>(c) Part III</p> <table border="1"> <thead> <tr> <th>Name of Subject</th> <th>Medium</th> </tr> </thead> <tbody> <tr> <td>1. _____</td> <td>(       )</td> </tr> <tr> <td>2. _____</td> <td>(       )</td> </tr> <tr> <td>3. _____</td> <td>(       )</td> </tr> <tr> <td>4. _____</td> <td>(       )</td> </tr> </tbody> </table>		Name of Subject	Medium	1. _____	(       )	2. _____	(       )	3. _____	(       )	4. _____	(       )
Name of Subject	Medium												
1. _____	(       )												
2. _____	(       )												
3. _____	(       )												
4. _____	(       )												
TOTAL NUMBER OF SUBJECTS APPEARING FOR <input type="text" value="SIX"/>		GROUP CODE: <input type="text"/>											
10. Signature of the Candidate : _____													
Place :													
Date :													



**Candidates should note the following instructions carefully and adhere strictly.**

1. The candidate should write his/her name and date of birth in the column provided for in the Hall Ticket as found in the Higher Secondary, S.S.L.C. Mark Certificate etc. besides noting his/her residential address.
2. The Photo should be properly pasted in the space provided and it should not be pinned since the Hall Ticket and application without photo is not valid.
3. The Candidate should put his/her signature in the spaces provided in this Hall Ticket and Application in the presence of the Headmaster/ Headmistress of High School/Higher Secondary School last studied or nearby school who will attest the signature and photo of the candidate as an identification on the Hall Ticket itself.
4. The Candidate should also sign in the Hall Ticket while receiving it from the Hall ticket Distribution Centre and in the Examination Centre in the presence of Assistant Superintendent on all the days of attendance.
5. This Hall Ticket should be produced on each day of Examination to the Chief Superintendent at the Examination Centre whenever demanded and surrendered to the Chief Superintendent on the last day of the Examination.
6. While receiving the Hall-Ticket all the candidates should give a self addressed oblong envelope affixed with the postage stamps for Rs.25/- to the Chief Superintendent of the Examination Centre for sending their mark certificates by Registered Post to their Residential address. In case candidates intend to obtain certificate in person during the notified dates of distribution the self addressed envelope will be returned to the candidates.
7. The candidate will be tested in aural/oral skills for 20 marks at the respective examination Centre by the subject teacher in language Paper II under Part I Mother Tongue or Regional Language and part II (English). The Aural / Oral test conducted at the examination centre will be final and marks obtained in the first test will be taken into account for subsequent appearance if any. The candidate will not be permitted to redo the test under any circumstances. They should contact the Chief Superintendent of the examination centre for the exact date and time for the aural / oral test while collecting their hall ticket from him.



**Instructions to the candidates for filling up the Computer Coding Sheet**

1. **Name :-** There is a box provided with 29 squares. Name should be filled in the box in block letters at the rate of one letter per square as shown below:

SPECIMEN

1. Initial before the name	N	.	R	A	V	I	B	A	S	K	A	R
2. Initial after the name	A	G	I	L	A	.	A	.	R	.	.	.
3. Without Initial	S	U	D	H	A	K	A	R	.	.	.	.

2. **Sex :-**The sex of the candidates entered in column NO.2 in the application form should be written here as shown below:

1. Male

M
---

2. Female

F
---

3. **Classification:-** The details entered by the candidates against item No.6 of the application form should be written here.

	For		For												
<table border="1"> <tr><td>O</td><td>C</td></tr> <tr><td>S</td><td>T</td></tr> <tr><td>M</td><td>B</td></tr> </table>	O	C	S	T	M	B	Other Communities Scheduled Tribe Most Backward Class	<table border="1"> <tr><td>S</td><td>C</td></tr> <tr><td>O</td><td>B</td></tr> <tr><td>S</td><td>S</td></tr> </table>	S	C	O	B	S	S	Scheduled Caste Other Backward Classes Christians who are themselves converted from SC
O	C														
S	T														
M	B														
S	C														
O	B														
S	S														

4. **Date of birth:** Date of birth as entered against item No.4 of the application form should be noted in this column as shown below:

For

Write as

- (1-12-1970)
- (30.04.1969)
- (4-6-1969)

Date		Month		Year	
0	1	1	2	7	0
3	0	0	4	6	9
0	4	0	6	6	9

5. **Subjects:-** Against each subject (Language Part-I, Part -II and non-language subject under Part-II) a box has been provided. Candidates should write only the name of language and name of the subjects for which he / she is appearing under the column "Language / Subjects offered". Those details should tally with those entered by the candidate against item No.7 in the application form. Refer to General Groups without Practicals.

Similarly the medium in which the candidate wants to be examined should be written against each subject under column "MEDIUM OF ANSWERING". The information should tally with that entered against column 7 of the application. Code letter for medium of answering as shown below should also be written in the boxes under column "CODE" against each subject:-

CODE LETTERS FOR MEDIUM OF ANSWERING

<table border="1"> <tr><td>E</td></tr> <tr><td>T</td></tr> <tr><td>N</td></tr> </table>	E	T	N	English Tamil Telugu	<table border="1"> <tr><td>M</td></tr> <tr><td>K</td></tr> <tr><td>U</td></tr> </table>	M	K	U	Malayalam Kannada Urdu
E									
T									
N									
M									
K									
U									

**Chalan for Higher Secondary Examinations.**

CHALAN NO.	ORIGINAL	PROVINCIAL
0202	Education, Sports, Arts and Culture.	
01	General Education, 102 Secondary Education.	DP Code
AA	Examinations conducted by the Director of Govt. Examinations.	0202 01 102 AA
01	Exam Fees.	0103 Rs. 150.00
02	Computerised Mark Sheet	0205 Rs. 20.00
08	Other items.	0807 Rs. 17.00
<b>CANDIDATE'S FEE RECEIPT</b>		<b>Total Rs. 187.00</b>

Received from (Candidate's name with address) \_\_\_\_\_  
the sum of Rs. \_\_\_\_\_  
being the fee for Higher Secondary Examination (Private)

Name of Treasury / Sub – Treasury

Date of remittance

Treasury / Sub – Treasury Officer.

(To be signed and returned to the candidate or remitter)

CHALAN NO.	DUPLICATE	PROVINCIAL
0202	Education, Sports, Arts and Culture.	
01	General Education, 102 Secondary Education.	DP Code
AA	Examinations conducted by the Director of Govt. Examinations.	0202 01 102 AA
01	Exam Fees.	0103 Rs. 150.00
02	Computerised Mark Sheet	0205 Rs. 20.00
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<b>CANDIDATE'S FEE RECEIPT</b>		<b>Total Rs. 187.00</b>

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the sum of Rs. \_\_\_\_\_  
being the fee for Higher Secondary Examination (Private)

Name of Treasury / Sub – Treasury

Date of remittance

Treasury / Sub – Treasury Officer

(To be signed and retained by the Treasury Officer)

CHALAN NO.	TRIPLICATE	PROVINCIAL
0202	Education, Sports, Arts and Culture.	
01	General Education, 102 Secondary Education.	DP Code
AA	Examinations conducted by the Director of Govt. Examinations.	0202 01 102 AA
01	Exam Fees.	0103 Rs. 150.00
02	Computerised Mark Sheet	0205 Rs. 20.00
08	Other items.	0807 Rs. 17.00
<b>CANDIDATE'S FEE RECEIPT</b>		<b>Total Rs. 187.00</b>

Received from (Candidate's name with address) \_\_\_\_\_  
the sum of Rs. \_\_\_\_\_  
being the fee for Higher Secondary Examination (Private)

Name of Treasury / Sub – Treasury

Date of remittance

Treasury / Sub – Treasury Officer.

(To be signed and sent by the Treasury Officer to the Directorate of Government Examinations, Chennai – 600 006.)

## DEPARTMENT OF GOVERNMENT EXAMINATIONS

COLLEGE ROAD, CHENNAI- 600 006.

HIGHER SECONDARY EXAMINATIONS.

### INSTRUCTIONS TO PRIVATE CANDIDATES

*(Candidates should retain this instruction with Him/ Her)*

(1) The HP application form is prescribed for use by those seeking direct admission to the Higher Secondary Examination with Private study. These Candidates can register for Part I Languages – Part – II – English and under Part III- Optional – General Education – **Non Practical Subjects** only. They cannot register either for Subjects under Vocational Stream or for Subjects involving Practical under General Stream.

Teachers, Defence Service Personnel, Librarians, Office Assistants and all those employed in any vocation seeking direct admission to the Higher Secondary Examination should use this application form.

Candidates who are not employed and seeking direct admission to the Higher Secondary Examination should also use this application form.

#### **(2) Eligibility for admission:**

##### **(i) AGE RULE**

Candidates should have completed 16 ½ years of age as on:

1<sup>st</sup> April .. For March-April Session

1<sup>st</sup> October .. For September – October Session.

No relaxation of age rule will be allowed.

#### **(3) Minimum Educational Qualification:**

Candidates should have passed S.S.L.C. Public Examination (X or XI Std) of Tamil Nadu or equivalent Examination by securing a minimum of 35 per cent marks in each of the subjects or passed X Std. examination conducted by the Central Board of Secondary Education or any other State Board of Secondary Education, irrespective of the marks obtained.

(4) **Two years Gap.** – Candidates must have a minimum of two years ago from the year of passing S.S.L.C. or X Std. examination to appear privately as non-pupil private candidate for the Higher Secondary Examination with effect from September / October 1993 examination (G.O.Ms. No. 1171, Education, dated 27<sup>th</sup> November 1992).

(5) Last date for remittance of examination fees and receipt of applications from private candidates for the Examination of March-April/September-October-Please refer to the notification. Application received after the due date will summarily be rejected and the fees remitted will not be refunded. No provision for payment of Penal fees.

(6) **Aural / Oral Test.** – Candidates will be tested in Aural/Oral test for 20 marks in Language Paper II under Part-I Languages and Part II English. The aural/oral test will be conducted at the examination centre and the test once conducted will be final and they will not be permitted to redo the Aural / Oral Test. The marks

obtained in the test will be taken into account for subsequent appearance. If any.

(7) **Examination fees.** – For the first appearance candidates should remit Rs. 150/- towards examination fees. In addition to the examination fees candidates should also remit Rs.10/- as Registration fees, Rs.20/- as Mark Certificate fees and Rs.5/- as Service Charge and the fee for Aural / Oral test Rs.2/- (Totally Rs. 187)

(8) (a) Candidates should enclose the **Original Mark Certificate** relating to S.S.L.C. / O.S.L.C./ Anglo – Indian School Leaving Certificate / Matriculation or any other equivalent examination along with their application. Otherwise the application is liable for rejection.

(b) **Do not enclose true copies** of mark certificates in lieu of original as they will not be accepted.

(9) (a) **Do enclose the examination fee receipt—** Original Treasury Chalan for moffusil candidates and D.D. from SBI or any other Nationalised Bank for Chennai City candidates. Failure to do so will lead to rejection of the application.

(b) Remit the prescribed amount of Rs.187/- as examination fees and other fees referred above. Insufficient payments will entail rejection of application.

(10) (a) Do not remit the examination fees through any Tutorial Institute and do not submit application through them.

(b) Do not furnish the address of the Tutorial Institute in the application.

(11) All candidates whether they submit their applications by Register Post or Ordinary Post or in person are advised to **enclose a self – addressed Post Card, along with their applications** for acknowledging their receipt. Candidates should not write anything else on the Post Card except their full address.

(12) Application should be sent to the **“Additional Secretary, (Higher Secondary) to the Director of Government Examinations, College Road, Chennai - 600 006”**, within the due date superscribed as “Higher Secondary Private Application”.

#### **II. GENERAL INSTRUCTIONS:**

(13) The entries of columns in the application should exactly correspond with those in the S.S.L.C. or other certificates.

(14) The Hall Ticket will not be sent by post. But private candidates should receive the Hall Tickets in person three days before the commencement of the examination

through the Examination Centre-cum- Hall tickets Distribution Centres. No separate arrangement can be made to send the Hall-Tickets to person living outside the State at an earlier date. Candidates should bring with them to the examination hall on each day of the examination their Hall Tickets for inspection by the Chief Superintendent. They should also put their signature in the Hall Tickets before the Chief Superintendent of the respective Centres on all the days of attendance. The Hall Tickets should be surrendered to the Chief Superintendents of the centre on his / her last day of the examination.

(15) (a) **Mark certificates.** – Mark Certificates will not be sent to the candidates by post from this office. Mark Certificates will be issued to all private candidates through Examination Centre-cum-Hall Tickets and certificates distribution centres after the publication of results on the dates to be notified in the Dailies.

(b) While receiving the Hall Tickets all the candidates should give a self addressed oblong envelope affixed with postage for Rs.25/- to the Chief Superintendent of the Examination Centre for sending their mark certificates by Registered Post to their residential address. In case candidates intend to obtain certificates in person during notified dates of distribution, the self addressed envelope will be returned to the candidates.

(16) Full permanent residential postal address should be furnished in the application form. All communications to the candidates from this office will be sent to the address given in the application. Requisition from candidates to note the change in their address will not be attended to. They should write to the Post-master concerned to re-direct all letters from this office to their correct address.

(17) (a) The medium through which the question papers in the several non-language subjects will be answered should invariably be specified against each subject in brackets. In the absence of such specifications it will be assumed that the medium for answering the non-language subjects is Tamil. Change of language or medium of subject from that already made in the application will not be permitted.

(b) AS REGARDS NON-LANGUAGE SUBJECTS UNDER PART III OPTIONALS, THE QUESTION PAPERS SHALL BE ISSUED ONLY IN ENGLISH AND TAMIL. CANDIDATES APPEARING THROUGH MINORITY LANGUAGE MEDIA WILL BE GIVEN BOTH ENGLISH AND TAMIL VERSION OF QUESTION PAPERS BUT THE CANDIDATES WILL BE AT LIBERTY TO ANSWER IN MINORITY LANGUAGES. THE PERMISSIBLE MEDIA BEING TELUGU, MALAYALAM, KANNADA AND URDU.

(18) In submitting an application for admission to the examination the candidate will be deemed to have given an undertaking that he / she will abide by all the rules now in force or those to be brought into effect hereafter in respect of the examination including the following. No revaluation or answer papers except Maths, Physics, Chemistry and Biology is permissible and no notice will be taken of any communication asking for information as to the causes of failure. However,

application for retotalling of marks obtained in valued answer scripts will be entered on payment of fee.

(19) Any candidate who communicates with the examiners or who does not behave properly towards the Chief or Assistant Superintendents of the Examination or is suspected of having had recourse to malpractice of any kind in connection with the examination or whose answer papers contain objectionable matter is liable to have his / her examination invalidated and also to be debarred from appearing again for the examination for such term of years as the Board of Higher Secondary Examination may think fit or if the Board is not satisfied for any reason whatsoever, as to the trustworthiness of his / her results may be cancelled or he / she may be required to undergo re-examination on some future date to be fixed by the Board in anyone or more of the subjects or the examination for which he / she appeared, his / her success or failure being determined on the results of such re-examination.

ANY CANDIDATE WHO PRODUCES BOGUS CERTIFICATE IN SUPPORT OF THE EDUCATIONAL QUALIFICATION OR WHO PRODUCES CERTIFICATE WITH THE ENTRIES TAMPERED HIS / HER APPLICATION FOR THE HIGHER SECONDARY EXAMINATION WILL BE SUMMARILY REJECTED BESIDES DEBARRING HIM / HER PERMANENTLY FROM APPEARING FOR ANY OF THE EXAMINATIONS CONDUCTED BY THE DIRECTOR OF GOVERNMENT EXAMINATIONS. THE EXAMINATION FEES PAID BY HIM / HER WILL ALSO BE FORFEITED TO GOVERNMENT.

(20) The fee paid will neither be refunded nor reserved for a subsequent examination. Candidates are advised to study the notification carefully and satisfy themselves before remitting their fees that they fulfill the prescribed conditions of admission to the examination.

(21) Candidates should carefully verify the nominal roll put up on the notice board a day or two before commencement of the examination and inform the Chief Superintendent immediately if there is any mistake.

(22) Candidates should select anyone of the Centres (list annexed) nearest to his / her place of residence or appointment.

(23) If large number of candidates select the same examination centre, the candidates found in excess than the available accommodation will be allotted the nearest centre where accommodation is available. Similarly, if the number of candidates who have selected that centre must be prepared to proceed to the nearest centre where the examination may be held. In both the cases, timely notice will be given to the candidates concerned.

(24) Candidates should take their places in the examination hall, atleast five minutes before the time fixed for giving out of the papers. Candidates arriving after the **expiration of first fifteen minutes will not be admitted.**

(a) Candidates will not be allowed to enter the examination room unless he wears a clean and decent dress.

Candidates suffering from contagious disease will not be admitted to the examination room.

Candidates will not be allowed to smoke in the examination room.

(b) Candidates should note their Examination Register Numbers on the top of the question paper book after they receive them from the Assistant Superintendent at the Examination Hall.

(c) Candidates will not be permitted to leave the Examination Hall before the expiry of half of the duration of time allotted for the paper.

(d) Candidates who desire to leave the Examination Hall after the expiry of half of the duration of time allotted for the paper should handover the question paper to the Assistant Superintendent at the Examination Hall and can take it back after the examination time is over.

(e) Candidates who leave the Examination Hall after

the expiry of the time allotted for the paper can take the question paper with them.

25. Candidates are prohibited from noting down answers to any question on the question paper itself. They are also prohibited from writing upon their hall ticket.

26. It is the personal responsibility of the candidates to handover the answer scripts to the Assistant Superintendent. They should not under any circumstances leave the script on the table or take away the answer scripts. If any such case is reported, the candidature of the candidate for the examination will be cancelled and the candidate is likely to be debarred from appearing for the Higher Secondary Examination (or) any other Examination for such terms of years specified by the Director of Government Examinations, Chennai.

27. Candidates at the Examination Halls will be checked whether they possess forbidden materials by Assistant Superintendent or by any other official connected with the conduct of examination or by the members of the "Flying Squad."

## HIGHER SECONDARY EXAMINATION

**General Groups without practicals for Direct private appearance.**

*(Group of subjects once opted cannot be changed.)*

*(A few examples of Group Code No. and Subject under Part III.)*

512	Commerce	Accountancy	Adv. Languages	Business Mathematics
544	Economics	Commerce	Accountancy	Business Mathematics
561	Political Science	Commerce	Accountancy	Business Mathematics
611	Maths	Home Science	History	Adv. Language
613	Maths	History	Economics	Adv. Language
614	Maths	History	Political Science	Adv. Language
616	Maths	History	Commerce	Adv. Language
617	Maths	History	Accountancy	Adv. Language
622	Maths	Economics	Commerce	Accountancy
623	Maths	Political Science	Commerce	Accountancy
624	Maths	Commerce	Accountancy	Logic
627	Home Science	History	Economics	Adv. Language
644	History	Economics	Political Science	Adv. Language
645	History	Economics	Sociology	Adv. Language
646	History	Economics	Commerce	Accountancy
647	History	Economics	Commerce	Adv. Language
648	History	Economics	Accountancy	Adv. Language
649	History	Economics	Psychology	Adv. Language
651	History	Economics	Ethics & Indian Culture	Adv. Language
663	History	Commerce	Accountancy	Adv. Language
673	Economics	Commerce	Accountancy	Logic
674	Economics	Commerce	Accountancy	Adv. Language
677	History	Economics	Commerce	Ethics & Indian Culture
679	History	Economics	Political Science	Sociology
680	History	Economics	Political Science	Ethics & Indian Culture
681	History	Economics	Logic	Psychology
682	Political Science	Sociology	Logic	Philosophy
683	Economics	Political Science	Commerce	Accountancy
685	History	Economics	Political Science	Psychology
687	Home Science	History	Economics	Sociology
689	Home Science	History	Economics	Political Science