

INSTRUCTIONS TO CANDIDATES

1. No provision for revaluation. Only retotalling of marks of the valued answer scripts will be done.
2. Furnish the correct Register No. and name in Block letters as printed in the Mark Certificate in Column No. 2
3. Furnish the marks obtained as per the Mark Certificate in Column No. 3 (also enclose the xerox copy of Mark Certificate).
4. Furnish the name of subject for which retotalling is applied in Block letters.
Mention the relevant subject code in Column No. 4 (Refer subject code furnished below).
5. Retotalling fee and Mode of Remittance

Subject comprising two papers (Languages & Biology)	Rs. 200/-
Other subjects (Comprising one paper only)	Rs. 125/-
Service Charges (For each application)	Rs. 2/-

Mode of Payment of Fees:

1. **MOFUSSIL CANDIDATES:** To remit the fees into Treasury/Sub-Treasury.
2. **CANDIDATES FROM CHENNAI CITY:** Chennai City candidates should obtain Draft from any one of the Branches of SBI, Chennai favouring the Additional Secretary (HS) to Director of Government Examinations A/c.....(Name of the candidate) payable at Service Branch, Chennai (Code No. 8443)
3. **NO OTHER MODE OF REMITTANCE WILL BE ACCEPTED.**
6. Furnish the full and complete postal address in Column No. 6.
7. Filled in Retotalling applications should be submitted to the Joint Director (Higher Secondary), Directorate of Government Examinations, College Road, Chennai-6 within the specified date notified by this department.
8. Application received after the due date will summarily be rejected.
9. Fee once remitted will not be refunded or adjusted under any circumstances.
10. Furnishing of wrong/false information/details will attract action as deemed fit by the Department of Government Examinations.
11. The result of retotalling will be intimated to the address given in the application after completion of retotalling.
12. Subject Code Nos.

<i>Subject</i>	<i>Subject Code Number</i>	<i>Subject</i>	<i>Subject Code Number</i>
Language	001	Economics	049
English	003	Political Science	051
Physics	005	Sociology	053
Chemistry	007	Commerce	055
Biology	009	Accountancy	057
Botany	011	Logic	059
Zoology	013	Psychology	061
Statistics	017	Philosophy	063
Computer Science	019	Indian Culture	065
Geography	021	Advanced Language	069
Maths	041	Siddha	071
Home Science	043	Ayurvedha	073
History	045	Business Maths	077